

DSI MARKETING

JUILLET 2018

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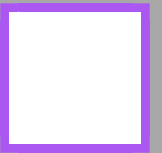
NOW HIRING

POINT 1



- Report directly to the General Manager of the branch
- Receive calls, take messages, and record correspondence
- Handle inquiries and requests
- Arrange meetings and take minutes
- Produce reports and organise data

Those interested may email their resumes to Cecelia Halbert at careers@desktopinfinitypaper.co and add JOB: ASSISTANT to your email subject.



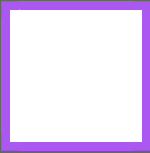
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NOW HIRING

POINT 2

- Report directly to the General Manager of the branch
- Receive calls, take messages, and record correspondence
- Handle inquiries and requests
- Arrange meetings and take minutes
- Produce reports and organise data

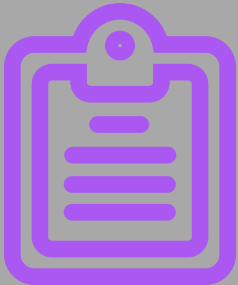
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NOW HIRING

EXERCICES



- Report directly to the General Manager of the branch
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NOW HIRING

APPLICATIONS

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